

EXHIBITING OPPORTUNITIES

EXHIBIT DATES AND HOURS*

Wednesday, March 18th 2:30 – 6:30 pm
Thursday, March 19th 7:00 – 11:30 am
Friday, March 20th 7:00 am – 2:00 pm

** Times are subject to change prior to final program.*

EXHIBITOR FEES

Your exhibit fee of \$2,000 includes:

- ❖ 1 Table top Exhibit Space
Includes 1 6' x 30" table and 2 chairs
- ❖ 2 complimentary registrations
- ❖ Recognition in Final Program Book

EXHIBIT HALL LOCATION

The Exhibit Hall is located immediately adjacent to the Scientific sessions in Grand Salons A-E.

EXHIBIT SPACE

The exhibit hall will be located in Grand Salons F-K immediately adjacent to the Scientific Sessions also Grand Salons A-E. Exhibits will be table-top only. No free-standing floor exhibits will be permitted. Standing equipment may be used in lieu of a table, but requests must be sent in writing to Show Management for approval.

INSTALLATION OF EXHIBITS

Wednesday, March 18, 2009 12:00 PM – 1:30 PM

All exhibits must be set by 1:30PM without exception. **Assembly of exhibits during the regularly scheduled exhibit hours will not be permitted.**

DISMANTLING OF EXHIBITS

Friday, March 20, 2009 2:00 PM – 5:00 PM

All exhibits must remain intact until the official closing time of 2:00 PM on Friday, March 20th and may not be dismantled or removed, in whole or in part, before that time. After the close of exhibits, all material must be removed no later than 5:00 PM. If any company removes its exhibit prior to the closing of the exhibits, the company priority points may be revoked or reduced for the 2010 Annual Meeting.

SPACE ASSIGNMENT

Preferred space assignment will be given to previous exhibitors based on the priority point system. The priority point deadline is November 7, 2008. All others will be assigned in the order in which applications are received. Exhibitors wishing to avoid assignment of space adjacent to a particular competitor should indicate this on their application. Careful consideration will be given to such requests. The Society has the right to alter the Floor Plan at any time.

PRIORITY POINT SYSTEM

A point system based on SCVS exhibit history and date of receipt of application, will guide the assignment of space. Three points will be given for each year beginning with 1984, for each booth or table. One point will be given for each additional booth or table for a maximum of six points annually. Applications must be received by November 7, 2008 to be included in the priority point deadline.

PAYMENT / REFUNDS / CANCELLATIONS

Table Top Exhibits are \$2,000. A 50% deposit of the contracted space must be forwarded with the Application for Exhibit Space. The balance must be paid by January 9, 2009. Checks should be made payable to the Society for Clinical Vascular Surgery and mailed to:

SCVS
900 Cummings Center, Suite 221U, Beverly, MA 01915
Telephone: 978-927-8330 / Fax: 978-524-0498
Email: ygrunebaum@prri.com

Cancellations received in writing by January 9, 2009 will be subject to a 50% administrative fee. There will be no refunds for cancellations received after January 9, 2009.